



# LIVINGSTONE KOLOBENG COLLEGE

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## DAYCARE CENTRE

P O Box 403388

Gaborone, Botswana

Plot 37225, Block 8

Extension 38, Gaborone

**Tel:** (+267)3161140 | (+267)3162208

**Fax:** (267)3161139

**Website:** [www.lkc.ac.bw](http://www.lkc.ac.bw)

**Email:** lkcd daycare@gmail.com

### SCHOOL FEES POLICY 2022

Welcome to our day care. We are excited to start this journey with you. We are a renowned educational institution, committed to provide quality services, your timely payment and support is highly appreciated. Our school fees are term based and a term is approximately 12 weeks. We have three terms in a year.

<b>FEE POLICY</b>	<b>Playgroup /Daycare (2 - 4) years</b>	<b>Preschool &amp; Reception (5+ - 6 years)</b>
Registration fee ( <b>once off</b> )	<b>P300-00</b>	<b>P300-00</b>
Term fee ( <b>includes snack</b> )	<b>P4,650-00</b>	<b>P5,700-00</b>
Development levy ( <b>once off</b> )	<b>P1,000-00</b>	<b>P1,000-00</b>
Extracurricular and mural activities including training fee and material( <b>optional</b> )	<b>P500-00</b>	<b>P500-00</b>



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### PLEASE NOTE:

- ❖ Fees are due and payable before the beginning of the term.
- ❖ Our application fee is P300 and is non-refundable.
- ❖ Also, a once-off development fee is required at the time of admission to secure your child's place.
- ❖ One terms notice is required should you wish to transfer your child.

We do however offer a monthly payment plan. Do not hesitate to contact our office should you decide to take this option.

School commences from **0645hrs to 1600hrs Mondays to Friday** though our main programme runs from **0700hrs to 1230hrs** so children can be collected any time after that but before 1600hrs. Parents will be charged an additional P25/hr on spot for picking their children late.

Please note that if your child is registered for a term, but does not attend some days for any reason made by the parent/s there will be no discount allowed. Your child is taking a place in the class and as this place cannot be allocated to another child you shall continue to pay the balance for this secured place.

We the Management of Livingstone Kolobeng College would like to notify that from the 1<sup>st</sup> of November 2019, the School will no longer accept cash or swiping of Debit or Credit card as a mode of payment. The mode of payment will be either a Bank Guaranteed Cheque or Direct Deposit to our bank accounts. Please find below our banking details.

### Payment Methods

- Bank transfer
- Bank guaranteed cheque

**NB: A proof of payment should then be sent to our e-mail address.**

<b><u>BANK DETAILS</u></b>		
<b>✓ STANDARD CHARTERED BANK</b> Account Name: <b>Lavender Projects</b> Account number: <b>0100175997900</b> Branch: <b>Hemamo</b> Branch Code: <b>662767</b> Swift Code: <b>SCHBBWGXXXX</b>	<b>✓ STANBIC BANK</b> Account Name: <b>Lavender Projects</b> Account number: <b>9060003561815</b> Branch: <b>Fairgrounds</b> Branch Code: <b>064967</b> Swift Code: <b>SBICBWGX</b>	<b>✓ BANK OF BARODA</b> Account Name: <b>Lavender Projects</b> Account number: <b>5210200002480</b> Branch: <b>Main Mall</b> Branch Code: <b>110167</b> Swift Code: <b>BARBBWGXXXX</b>